System Administration

- Basically maintains User-Specific Information, Access rights, Security and Operation Parameters.
- Its goal is ensuring the systems are running efficiently and effectively.
- ***Important***
    - ○ You can Add or Delete transactions code in Settings.
    - ○ To Hide unnecessary fields or Re-name according to your company terms, click **organize**.

Business ID

- In order for us to enter any data for a Company we first need to set up a new business entity.
- The Company name should be unique, that means you cannot create two companies with exactly the same name.
- Take note red Highlights are Mandatory Field you need to fill-in.

```
business_id.pptx
```

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