

Purchase Order

Three Steps for Affecting the Inventory : Add line item in PO, Create GRN and Confirm GRN

1. Add line item in PO

At the time of creating PO, after adding the line item, the quantity will add to the **On Purchase Order** column for that specific transacted warehouse.

Example : Item code is iph-001, Warehouse is **Centrepoint**, **Qty Available** was 8, **Qty in hand** was 8 and purchased quantity is 10 then Scenario will like that :

Inventory for Item **iph-001** i phone in Warehouse **Centrepoint**

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Item Code i phone Item Extension [Select] ▼ *Warehouse ▼

Stocking Unit **pc(s)** Cut-pieces **0** Entry Type **Default**

Status												
Qty Available	Qty in hand	On Back Order	Allocated to Customer	On Delivery	On Purchase Order	Goods In	On Transfer - In	On Transfer - Out	Allocated to Assembly - Comp	Kitted for WO - Comp	On Work Order-FG	Work-In-Progress - FG
8.000	8.000	0.000	0.000	0.000	10.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
8.000	8.000	0.000	0.000	0.000	10.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000

2. Create GRN

After Approving the PO, when **Create GRN** is clicked, the quantity will add to the **Goods In** column.

Inventory for Item **iph-001** i phone in Warehouse **Centrepoint**

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Item Code i phone Item Extension [Select] ▼ *Warehouse ▼

Stocking Unit **pc(s)** Cut-pieces **0** Entry Type **Default**

Status												
Qty Available	Qty in hand	On Back Order	Allocated to Customer	On Delivery	On Purchase Order	Goods In	On Transfer - In	On Transfer - Out	Allocated to Assembly - Comp	Kitted for WO - Comp	On Work Order-FG	Work-In-Progress - FG
8.000	8.000	0.000	0.000	0.000	0.000	10.000	0.000	0.000	0.000	0.000	0.000	0.000
8.000	8.000	0.000	0.000	0.000	0.000	10.000	0.000	0.000	0.000	0.000	0.000	0.000

3. Confirm GRN

After Confirming the GRN, the quantity will add to the **Qty Available** and **Qty in hand** column's.

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Inventory for Item **iph-001** | **phone** in Warehouse **Centrepont**

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Item Code  	iph-001 	I phone	Item Extension [Select]	*Warehouse  	Centrepont
Stocking Unit pc(s)		Cut-pieces 0		Entry Type Default	

Status												
Qty Available	Qty in hand	On Back Order	Allocated to Customer	On Delivery	On Purchase Order	Goods In	On Transfer - In	On Transfer - Out	Allocated to Assembly - Comp	Kitted for WQ - Comp	On Work Order-FG	Work-In-Progress - FG
18.000	18.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
18.000	18.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000

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