

Item Master

Item

- Any object other than a name can be an Item. The only requirements is that it should be identified by a unique code. It can be “Stock” Item like a component, or “Non-Stock” Item like service charges or an item that is built by you could be define as Item. The following menu displays the various types of data that could be stored in respect of an item.

Sample page for Item master

The screenshot shows the 'Item Master' form with the following sections:

- Top Bar:** Includes 'Show', 'Clear', 'Top', 'Previous', 'Next', 'Bottom', 'Add', 'Update', and 'Delete' buttons. There are also tabs for 'Item', 'Price', 'Tax', 'Cross Reference', 'Serial Number', 'Data', 'Bar Codes', 'Inventory', and 'Stock Order'.
- Item Code:** A text field for the unique item identifier.
- Description:** A text area for the item's description.
- Notes:** A text area for additional notes.
- Links:** A text area for links.
- Bar Code:** A text field for the bar code.
- Item Group:** A dropdown menu.
- Price Category:** A dropdown menu.
- Grade:** A dropdown menu.
- Division:** A dropdown menu.
- Item Weight per Unit:** A text field.
- Minimum Order Qty:** A text field.
- Unit of Measure:** A dropdown menu.
- Lead Time - Fixed:** A text field.
- Superceded By:** A text field.
- Drawing Number:** A text field.
- Length:** A text field.
- Brand:** A dropdown menu.
- Minimum Price:** A text field.
- Inventory Item:** A dropdown menu.
- Bin Locations:** A text field.
- Item Class:** A dropdown menu.
- Tax Category:** A dropdown menu.
- Import Duty:** A dropdown menu.
- Supplier Number:** A text field.
- Unit Weight:** A text field.
- Minimum Order Value:** A text field.
- Lead Time - Variable:** A text field.
- Lead Time - Variable:** A text field.
- Superceded By:** A text field.
- ABC Code:** A text field.
- Standard Cost:** A text field.
- Multiple Selling:** A text field.
- Expiry Date:** A text field.
- Unit:** A dropdown menu.
- Item Category:** A dropdown menu.
- Supplier Category:** A dropdown menu.
- Country of Origin:** A dropdown menu.
- Weight per Unit:** A text field.
- Unit of Measure:** A dropdown menu.
- Order Multiple:** A text field.
- Planning Inventory:** A text field.
- Lead Time - Transport:** A text field.
- Superceded Code:** A dropdown menu.
- Unit of length:** A dropdown menu.
- Height:** A text field.
- Standard Price:** A text field.
- Multiple Purchasing:** A text field.
- Unit:** A dropdown menu.

Mandatory field for Item Master

- Warehouse** - Location of the stock. It is also used in the GL Interface Table.
 - Item Group** - A method of classifying items for Sales Analysis. Used mainly for accounting interfaces.
 - Tax Category** - A classification of tax options based on similar characteristics or attributes.
 - Stock Type** - is a mandatory field.
- All normal stock items are **Stock-N-Sale items**.
 - All items that are of intangible nature like Freight, Service Charges, Custom Duty, etc and therefore, do not have stock, are **Non-Stock items**.
 - Indent items** are like Stock-N-Sale items but you usually order them only when you receive an order for them. These are items that you do not want to stock physically.
 - Manufactured** items are those that you manufacture or assemble internally and normally never buy from the market.

Serial and Batch number

- For items that are checked for either Serial or Batch Number, you will need to supply the Serial or Batch Number during any issue or receipt transaction of the items.

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