

Item Master

Item

- Any object other than a name can be an Item. The only requirements is that it should be identified by a unique code. It can be “Stock Item” like a component, or “Non-Stock Item” like service charges or an item that is built by you could be define as Item. The following menu displays the various types of data that could be stored in respect of an item.

Sample page for Item master

The screenshot displays the 'Item Master' form with the following sections:

- Top Bar:** Includes 'Show', 'Clear', 'Top', 'Previous', 'Next', 'Bottom', 'Add', 'Update', and 'Delete' buttons. A 'Bar Codes' button is also present.
- Item Code:** A text field for entering the item's unique code.
- Description:** A large text area for the item's description.
- Notes:** A text area for additional notes.
- Links:** A text area for links.
- Bar Code:** A field for the item's bar code.
- Warehouse:** A dropdown menu for selecting the warehouse.
- Stock Unit:** A dropdown menu for selecting the stock unit.
- Core Factor:** A text field for the core factor.
- Item Group:** A dropdown menu for selecting the item group.
- Price Category:** A dropdown menu for selecting the price category.
- Grade:** A dropdown menu for selecting the grade.
- Division:** A dropdown menu for selecting the division.
- Item Weight per Unit:** A text field for the item weight per unit.
- Minimum Order Qty:** A text field for the minimum order quantity.
- Unit of Measure:** A dropdown menu for selecting the unit of measure.
- Lead Time - Fixed:** A text field for the lead time.
- Superceded By:** A text field for the item being superseded.
- Drawing Number:** A text field for the drawing number.
- Length:** A text field for the length.
- Brand:** A dropdown menu for selecting the brand.
- Minimum Price:** A text field for the minimum price.
- Inventory Item:** A checkbox for marking the item as an inventory item.
- Bin Locations:** A text area for bin locations.
- Item Class:** A dropdown menu for selecting the item class.
- Tax Category:** A dropdown menu for selecting the tax category.
- Import Duty:** A dropdown menu for selecting the import duty.
- Supplier Number:** A text field for the supplier number.
- Unit Weight:** A text field for the unit weight.
- Minimum Order Value:** A text field for the minimum order value.
- Lead Time - Variable:** A text field for the lead time.
- Lead Time - Variable:** A text field for the lead time.
- Superceded By:** A text field for the item being superseded.
- ABC Code:** A text field for the ABC code.
- Width:** A text field for the width.
- Standard Cost:** A text field for the standard cost.
- Multiple Selling:** A text field for the multiple selling.
- Expenditure Date:** A text field for the expenditure date.
- Item:** A dropdown menu for selecting the item.
- Item Category:** A dropdown menu for selecting the item category.
- Supplier Category:** A dropdown menu for selecting the supplier category.
- Country of Origin:** A dropdown menu for selecting the country of origin.
- Weight per Unit:** A text field for the weight per unit.
- Unit of Measure:** A dropdown menu for selecting the unit of measure.
- Order Multiple:** A text field for the order multiple.
- Planning Inventory:** A text field for the planning inventory.
- Lead Time - Transport:** A text field for the lead time.
- Superceded Code:** A dropdown menu for selecting the superceded code.
- Unit of length:** A dropdown menu for selecting the unit of length.
- Height:** A text field for the height.
- Standard Price:** A text field for the standard price.
- Multiple Purchasing:** A text field for the multiple purchasing.
- Unit:** A dropdown menu for selecting the unit.

Mandatory field for Item Master

- Warehouse** - Location of the stock. It is also used in the GL Interface Table.
 - Item Group** - A method of classifying items for Sales Analysis. Used mainly for accounting interfaces.
 - Tax Category** - A classification of tax options based on similar characteristics or attributes.
 - Stock Type** - is a mandatory field.
- All normal stock items are **Stock-N-Sale items**.
 - All items that are of intangible nature like Freight, Service Charges, Custom Duty, etc and therefore, do not have stock, are **Non-Stock items**.
 - Indent items** are like Stock-N-Sale items but you usually order them only when you receive an order for them. These are items that you do not want to stock physically.
 - Manufactured** items are those that you manufacture or assemble internally and normally never buy from the market.

Serial and Batch number

- For items that are checked for either Serial or Batch Number, you will need to supply the Serial or Batch Number during any issue or receipt transaction of the items.

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