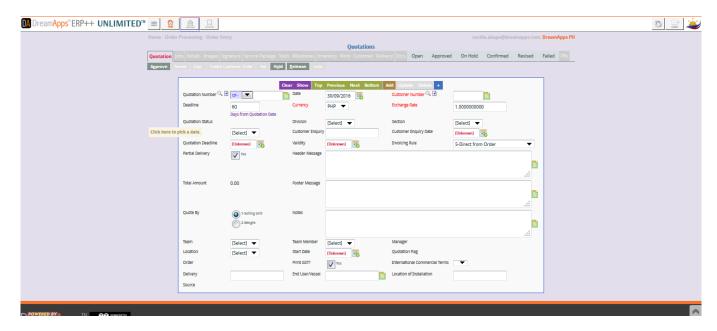
Quotations

• A formal statement setting out the estimated cost for a particular job or service

Sample image for Quotation page



Steps for making Quotation

- 1. Choose Customer, Fill in necessary Fields.
- 2. Click Add
- 3. Go to Details and select the Item, Click Add
 - After adding the Item, Price and details will automatically display.
 - Fill in necessary details.
 - To Edit necessary details like price, discounts etc., change price, discounts, etc. then Click**Update**) - Go back to Quotation Tab to **Approve** - Create Costumer Order * Customer Order created (Click the Number) - Approve - Create Invoice Number * Invoiced Number created (Click Invoice number) - Post - It is important for GL Interface.

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