

Quotations

- A formal statement setting out the estimated cost for a particular job or service

Sample image for Quotation page

The screenshot displays the 'Quotations' module in the DreamApps ERP++ UNLIMITED system. The top navigation bar includes 'Home', 'Order Processing', and 'Order Entry'. The 'Quotations' tab is active, showing a list of actions: 'Approve', 'Release', 'Copy', 'Create Customer Order', 'Post', 'Hold', 'Release', and 'Undo'. The main form contains the following fields:

- Quotation Number:** 60
- Deadline:** 60
- Days from Quotation Date:** [Select]
- Quotation Status:** [Select]
- Quotation Deadline:** [Unknown]
- Partial Delivery:** [Yes]
- Total Amount:** 0.00
- Quote By:** [Select]
- Team:** [Select]
- Location:** [Select]
- Order:** [Select]
- Delivery:** [Select]
- Source:** [Select]
- Date:** 30/09/2016
- Currency:** PHP
- Exchange Rate:** 1.0000000000
- Division:** [Select]
- Section:** [Select]
- Customer Enquiry:** [Select]
- Customer Enquiry Date:** [Unknown]
- Validity:** [Unknown]
- Invoicing Rule:** S-Direct from Order
- Header Message:** [Text area]
- Footer Message:** [Text area]
- Notes:** [Text area]
- Team Member:** [Select]
- Start Date:** [Unknown]
- Print GST?** [Yes]
- End User/Vessel:** [Select]
- Manager:** [Select]
- Quotation Flag:** [Select]
- International Commercial Terms:** [Select]
- Location of Installation:** [Select]

Steps for making Quotation

1. Choose Customer, Fill in necessary Fields.
2. Click **Add**
3. Go to **Details** and select the Item, Click **Add**
 - After adding the Item, Price and details will automatically display.
 - Fill in necessary details.
 - To Edit necessary details like price, discounts etc., change price, discounts, etc. then Click **Update** - Go back to Quotation Tab to **Approve** - Create Customer Order * Customer Order created (Click the Number) - Approve - Create Invoice Number * Invoiced Number created (Click Invoice number) - Post - It is important for GL Interface.

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