# User Customizations

DreamApps allows individual users to customize forms to suit their personal needs

## Who

By default all users can customize the forms they have access to, and link or copy customizations shared by other users. Users can be selectively restricted from doing so by setting the Selfcustomization flag in the page Users in System Administration. The flag can be set for all users in a business by setting the flag in the page Business in System Administration.

## What

Currently, the users can customize content by hiding or showing individual fields and/or changing field captions.

#### How

Each page/tab displays a generic Settings icon



Here are the options:

- **Organize** Apply customizations to the page.
- Share Share your customizations so that others can link to or copy from them.
- Link Link to customizations of other users. This creates a dynamic link to the other user's customizations. Any future changes to those would automatically be inherited by the current user.
- Copy Copy from customizations of other users. This copies the customizations from another user as a snapshot and the current user can make further changes. Any future changes by the other user will have no effect on the current user.
- Restrict Disallow sharing.
- Unlink Remove links.
- Clear Clear customizations.

Selecting Organize transforms the page into a **Customization Canvas** allowing the user to apply customizations to that page. Clicking on rest of the options pops up a Utility Window to act on. Here are the details:

## **Customization Canvas**

The customization canvas is an editable page for editing custom captions and showing/hiding fields.



#### Here is an example:

Home							asol	k@dreamapps.com	for HomePro	Save Settings
PO Details Inve	ntory Supplier	Depot Milestone	es <u>My Op</u>	en POs	Empty Open	Under Proc	ess <u>Hel</u>	d <u>Completed</u>	Closed	
				I	Purchase Or	der				
			Select ch	eckboxes	to hide respe	ective fields.				
			Enter tex	t in boxes	above captio	ns to custom	ize them.			
BarCodes Ap	prove Revise	Create GRN	l Undo	Supplier	Depot Show	Add Update	e Delete	Hold Release	<u>C</u> lose	
<u>T</u> op <u>P</u> revious	<u>N</u> ext <u>B</u> otton	n C <u>l</u> ear <mark>Γ</mark> Hi	story -							
					Delivery Option	:				
	Supplier	Namo			with Pending	Requisitions	Supplier Num	hor Name		
	Number	Name		Number			SUP-000003	T &T PTE LTD		
	SUP-000001	A & P CO-ORDINA	TOR PTE	SUD 000002	LTD	JINATOR FIL	SUP-000006	TOF SYSTEMSE	NGG PTE LTD	
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			[Select]	*				0.00		
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		Team	[00:00]				Team Member	- frankel		
		Manager				international Com	imercial Terms			

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Notice that the Settings icon <sup>(C)</sup> on the top right corner has been replaced by a **Save Settings** button.

Click on the button after changes to save them.

### **Utility Window**

The utility window allows you to specify sharing, linking,copying, restricting, un-linking and clearing customizations. It has two buttons – one, that would affect only the current page and the other, all pages.

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